

Mid Essex Casuals Running Club

MINUTES OF THE **ANNUAL GENERAL MEETING** OF MID ESSEX CASUALS RUNNING CLUB HELD ON SUNDAY THE 8TH SEPTEMBER 2019 AT THE WESTERN ARMS PUBLIC HOUSE, WESTERN ROAD, SILVER END, WITHAM, CM8 3SD.

Meeting opened at 1.00pm.

IN THE CHAIR: JOHN PETTIFER (Chair.) &
JOHN CLARKE (Club Secretary.)

COMMITTEE PRESENT: LORNA PETTIFER (XC Manager & Essex Way.)
WENDY SMALLLEY (Kit Officer.)
YAN STILE (Membership Secretary.)
DAVE GAME (Treasurer.)
SUE CLARKE (Committee Member.)

OBSERVERS: JACKIE SIBTHORP
HEATHER JACKSON
JILLIAN JONES
KEITH JACKSON

APOLOGIES: JOHN HOOD (Committee Member & Treasurer post AGM.)
CLARE PHILLIPS (Committee Member.)
KATY REHAL (Committee Member.)
IAN FOSKEW (Committee Member.)
LUCY FERGUSON (Committee Member.)
SIMON FERGUSON (Mid Essex XC race.)
PAUL SCRIVENER (Trail & XC Championships.)

1. CORRESPONDENCE.

There was no correspondence declared to the meeting.

2. MINUTES OF THE MID ESSEX CASUALS RUNNING CLUB MEETING HELD ON THE 4th FEBRUARY 2019 AT THE RAILWAY, 2 CHIPPING HILL, WITHAM, CM82DE.
Proposed - N/A Seconded – N/A Vote – N/A.
(The meeting had no access to the minutes of the previous meeting.)

3. MATTERS ARISING.

There were no matters arising from the minutes of the previous meeting.

4. REPORT FROM CROSS COUNTRY MANAGER & ESSEX WAY MANAGER.

Lorna Pettifer reported on the 5 Mid Essex Casuals Teams, containing 49 club members, who took part in the Essex Way Relays on 1st September 2019.

Mid Essex A-Team (mixed) came 19th of 53 teams.

Mid Essex Vets A & B teams came 5th & 9th of 10 teams.

Ladies A & B teams came 8th & 17th of 18 teams.

Lorna Pettifer then reported on the 3 Cross Country Leagues which the club take part in: the Essex League, the Mid Essex League & the NESS, North Essex & South Suffolk League.

Last year 14 Ladies, 33 Men & 3 juniors took part in at least one race from the 3 leagues.

Will Ferguson came 1st in U15 NESS League.

With the exception of the Essex League Mid Essex Casuals fielded full teams in every race resulting in a 4th position (pool B) in the NESS League & positions 4th & 5th for the Ladies & Men's Teams respectively in the Mid Essex League. In the Essex League (Division 2) our Men's team came 7th of 15 & our Male-Vets team 19th of 25 while our Ladies team came 8th of 13 & our Ladies-Vets team 18th of 24.

Only Brian Butcher & Lorna Pettifer completed 4 of 5 races to get a position.

Next Season positions will be awarded for 5-year Age Groups & the NESS League will be known as the Ellisons Solicitors League following a sponsorship deal.

The Club Secretary formally thanked Lorna for all her work for the Club this year.

5. REPORT FROM KIT OFFICER.

Wendy Smalley gave a short report on the 4 Teams from Mid Essex Casuals who took part in the Roach Valley Relays earlier this year.

Wendy Smalley then gave a short overview of Mid Essex current position on kit indicating that there is no attempt at making a 'profit' from supplying club kit, however she feels we may have to raise prices to take account of current costs. Wendy Smalley agreed to liaise with the Club Treasurer on this point. (**ACTION POINT:** Wendy Smalley & club Treasurer John Hood).

Wendy Smalley will be ordering kit in the near future & Dave Game, as current Treasurer, believes the club will need to set aside approximately £1100 for this.

The Club Secretary formally thanked Wendy for all her work for the Club this year.

6. REPORT FROM CLUB TREASURER.

The Treasurer split his report into two areas: Core Activities & Other Activities.

6.1 Core Activities:

Our membership fees pay only for the core activities of the club: Club Affiliations, membership expenses (including maintaining our website), membership and participation in our 3 local cross country leagues (this was the prime reason for the formation of the club) and holding the AGM (this is a requirement of England Athletics to ensure that we are a democratically run club).

Our core activities made a small loss of £72:

	Income	Expenditure
Membership.	£1005	£150
Affiliations.		£214
Mid Essex League costs.		£282
NESS League costs.		£341
Essex League costs.		<u>£ 90</u>

Total: £1077

Overall our core activities have an end of year balance of £261

6.2 Other Activities:

We are registered with HMRC as a "Community Amateur Sports Club" which gives the club tax free status, however it also means members are NOT allowed to personally

profit from any club activities. All income from our trail races (apart from the organisers expenses incurred in putting on the event) is used primarily to subsidise the core activities of the club (cross country and relay entries) and a float for kit purchases and secondarily for charitable donations as selected by the event organisers. We do ask that race profits are paid initially to the club which will then make the payment on behalf of the organiser to the selected charity.

Our 'other activities' had a surplus of £618. Dave Game has transferred £900 to our savings account to complete the setting up of our contingency fund to cover 1 years worth of core activities.

	Income	Expenditure
Trail races.	£11041	£3974
Charity donations.		£6284
Kit.	£1169	£1199
Relays.	<u>£ 176</u>	<u>£ 311</u>
	£12386	£11768

Overall our other activities have an end of year balance of £1916 (split between Trail £787, Kit £963, Relays £165).

In Total we have a balance of £2177 in our main account & £1000 in our savings account.

The Club Secretary formally thanked Dave for all his work for the Club this year.

Lorna Pettifer formally thanked Dave Game, on behalf of herself & the whole committee, for the time Dave has given to the club, in various roles, over many years.

7. REPORT FROM MEMBERSHIP SECRETARY.

Yan Stile reported that we currently have 125 paid up club members with 77 males and 48 females. We also have 86 first claim Mid Essex Casuals members & 39 second claim club members.

Yan Stile & Dave Game recommended that the annual club membership fee remained at £10.....The recommendation was accepted by the committee without a formal vote. (Dave Game reminded the committee that the club membership year runs from 1st September.)

The Club Secretary formally thanked Yan for all his work for the Club this year.

8. REPORT FROM CLUB SECRETARY

John Clarke apologised for not having circulated a formal agenda for the meeting. John Clarke gave a short report on the "Essex Vets" Cross Country championship from 2018 before indicating that the club was due to enter one male team for the 2019 Essex Cross Country Relays. He will attempt to put together a Ladies Team for the event. **(ACTION POINT: John Clarke).**

9. REPORT FROM CHAMPIONSHIP SECRETARY

There was no up to date report due to the absence of Paul Scrivener.

Paul Scrivener has indicated to Dave Game that he is happy to continue in this position. Dave Game reported that the club promoted 24 trail races last year, with 96 of our club members have taken part in trail running activities.

10. ANY OTHER BUSINESSES

10a. FORMAL MOTION FOR IAN FOSKEW TO BECOME A 'LIFE MEMBER'.
Proposed - Dave Game Seconded – Sue Clarke Vote – Unanimous.
Membership Secretary delegated to inform Mr Foskew of the decision on behalf of the Club. (**ACTION POINT:** Yan Stile).

10b. Informal thanks was offered by members of the committee to Wendy Smalley for the cake (for Dave Games 70th birthday) consumed during the meeting.

10c. Christmas meal: Katy Rehal has indicated to Dave Game that she is happy to organise the clubs christmas meal this year. The christmas meal is charged at cost to members thus allowing them to bring family members. (**ACTION POINT:** Katy Rehal).

10d. London marathon: Katy Rehal has indicated to Dave Game that she is happy to look after the guaranteed London marathon place this year. (**ACTION POINT:** Katy Rehal).

10e. Christmas trail: Dave Game indicated that Katy Rehal along with Sharon Skidmore are happy to plan our annual festive trail. (**ACTION POINT:** Katy Rehal & Sharon Skidmore).

10f. Dave Game indicated that Lucy Ferguson is looking into the possibility of the club having a new website. The club secretary said he would follow this up. (**ACTION POINT:** John Clarke & Lucy Ferguson)

10g. Dave Game indicated that Simon Ferguson had volunteered to organise the Mid Essex Casuals home race in the Mid Essex League on 5th January, including liaising with the farmer. The club secretary said he would follow this up. (**ACTION POINT:** John Clarke & Simon Ferguson)

(10h. Outside of the meeting on 10/09/19 Dave Game handed over responsibility for the Club Finances, as Club Treasurer, to John Hood. Dave Game has volunteered to continue operating the current website updates, pending the arrival of a new website.)

11. DATE OF THE NEXT MEETING

To be decided at a later date. (**ACTION POINT:** John Clarke in consultation with other committee members).

The Club Secretary formally thanked all committee members for all their work on behalf of the Club this year.
Meeting closed at 2.00pm.

CHAIR..... DATE
(To be signed by the Chair at the next AGM when the minutes are formally accepted.)